

## PROJECT SUMMARY

**Project Title:** *Community management and empowerment for ethnic minorities of Tay and Mong to improve the living conditions*  
(Tran Yen district, Yen Bai province)

<b>Donor</b>	SODI
<b>Project Holder</b>	The Center for Promoting Development for Women and Children (DWC)
<b>Project number</b>	1805VN160
<b>Duration</b>	<b><i>October 2019 – September 2022</i></b>
<b>Project areas</b>	Four villages of two communes (Ban Chao and Ban Van village of Viet Hong commune; Ban Khun and Khe Tien village of Hong Ca commune) in Tran Yen District, Yen Bai province

### 1. Target groups

#### Direct beneficiaries:

- ✓ 1.691 residents in 04 villages (48% are female) benefited by: (a) community houses; (b) community sub-projects; (c) awareness on relevant laws/policies and climate change; (d) dialogues to raise needs and to have voice in decision making at communal levels...
- ✓ 40 community key members improved capacity on CM related issues.

#### Indirect beneficiaries:

- ✓ About 20 local authorities (including women unions) of province, district and communal levels improved their capacity in community management thanks to cooperation with DWC during the project implementation.

### 2. Objectives and indicators

Project objective (Outcomes)	Indicators (if possible with quantity)	
	Value before project (quantity and quality)	Targeted value (quantity and quality)
1. Self-management capacity of community key members in four villages are built (in term of planning and implementing)	Village meetings organized unregularly with participation of few villagers. Decisions which were related to all villagers made mainly by village heads (top down decision making)	<b>40</b> community key members (50% female) of two project communes plan community development process in participatory way; 75% of villagers (about 1.268 people) are satisfied with the planning capacity of community key members.
2. Community houses built and used by villagers.	02 villages have no community house and 02 villages have small and degraded community houses, less villagers attending village meetings due to lack of seats, especially women.	Until middle 2021, four community houses (each at least 80m2 with separate toilets for male and female) completed under supervision of community-based groups (CBGs). More villagers (at least 80% of village citizen) participate in community

		meetings to discuss on decision making.
3. Village infrastructure sub-projects to improve living conditions will be self-planned and implemented by CBGs.	Village infrastructure (irrigation canals, village roads) are poor and degraded. There are no infrastructure projects self-managed by villages. Villagers are dependent on support of government programs	At the end of the project, CBGs with financial support of the project and local contributions implemented at least <b>16 infrastructure sub-projects</b> (irrigation canals, village roads, clean water).
4. The target groups (1.691 people) have knowledge on relevant laws/policies and are able to claim their rights accordingly.	Villagers have limited knowledge on relevant laws/policies (like grassroots democracy, inheritance law, law on prevention and protection of domestic violence...)	At the end of the project, <b>08 thematic meetings</b> on related laws/policies which affect villager's life conducted (topics identified by each project village during the project implementation). At least 60% of the target groups (about 1.014 people) agreed that they know the related law/policies.
5. The relationship between local authorities and people in four villages is improved.	There were limited direct meetings between villagers and local authorities at district and communal levels. Decisions still made according to top down approach that means local needs and issues of village levels often not responded.	At the end of the project, <b>08 dialogues</b> between local authorities and villagers conducted in order to address community needs and implementation of related law/policies (like grassroots democracy). Villagers will more active in contacting with local authorities.

### 3. Project activities

1. 01 one- day workshop to introduce the project at Yen Bai province (about 70 people) with attending of all relevant stakeholders, (DWC, PMB, representatives of local authorities at provincial, district, communal levels and beneficiaries of four villages...). At this introduction meeting, participants will understand objective, outcomes, outputs, activities of the project as well as the core principle of the project implementation (transparent, participatory and accountability). At the end of the meeting, stakeholders will give their commitments for effective project implementation.
2. 04 one- day workshop to **introduce the project at four project villages** (one in each village) with attending of Project Management Board (PMB), DWC and representatives of all households in the village (about 60 people/each). The main program will be similar like the introduction meeting at Yen Bai province. In addition, participants (villagers) will elect about 10 key community members/each village for attending at capacity building activities of the project. They will then facilitate all common community work in participatory way to ensure effectiveness, efficiency and sustainability.
3. 04 one- day village meetings (one in each village) to **develop community profiles (baselines)**, discuss on how to build community house and to identify and rank community priorities, set up community based groups for implementing and managing community sub-projects (including community house).
4. Capacity building for **40 key members (two days/each training/each village)**:

- a) Training on **facilitation skills** and methods with main focus on attitude of facilitators, active learning cycle, listening skill, questioning skill, how to deal with contribution, visualization skills, flash light method, working in small and big groups etc. After the training participants will be able to organize a participatory village meeting/event;
  - b) Training on **project design based on simple logical framework**: participants are able to develop a simple proposal for community sub-projects (village roads, irrigation canals, deep wells etc...) and understand the new terms of a project proposal (like objective, outcomes, indicators, activities, plan budget etc...). This knowledge is also useful for local people in other activities like making community plan, writing a proposal sending to bank if they want to get credit for their production plan...
  - c) Training on **community self-management and financial management**: participants will know about the procedure of self-management of community sub-projects in participatory way (organizing implementation, monitoring and evaluation of community sub-projects). Participants can make the detail plan budget, know how to sign a contract with service providers, how to collect vouchers according to requirements of Vietnamese government and of donor, how to write a financial report...
5. Organize **08 Thematic meetings** on laws/policies at village levels: opportunities for all villagers to know relevant state regulations, which affects their life. Topics identified by each village (like grassroots democracy, inheritance law, law on prevention and protection of domestic violence, land law...) to provide knowledge for villagers on related law/policies.
  6. Organize **08 dialogues** between local authorities at communal levels and villagers to address community needs (02 in in each project village): opportunities for villagers to raise their problems and to discuss on proper solutions with local authorities...
  7. Build of 04 community houses: According to the New Rural Development Program, all villages have to build community houses according to the standard design drawing provided by the district. The project will pay for one local technical community advisor (from other commune of the first project funded by Sodi) in order to support community-based groups (CBGs) to revise the design drawing provided by the district to meet local real conditions and support them during the whole construction process. Before, at the village meeting to develop community profiles (activity 2), villagers discussed on how to build their community house and set up CBG for implementing and managing of this process (discussing on local contribution, distribution of work to villagers, set up monitoring board etc.). The project will support 200 Mio VND one community house (total there are 800 Mio VND for four community houses): The area is at least 80m<sup>2</sup>, two separate toilets for female and male, the rest of cost will be contributed by villagers;
  8. Organize **04 approval meetings** of community sub-projects at communal levels (02 in each commune) for about 30 people including CBGs, local authorities and DWC staff;
  9. Support at least **16 community sub-projects** self-managed by CBGs (small infrastructures like irrigation canals, village roads, clean water). After each sub-project finished, it will be evaluated at the village meetings with attending of representative of beneficiary households, facilitated by community key members (with attending of DWC project staff as observer). Community Based Group who organized the implementation process will present the whole process of implementation, what has been good done and what can be better with focusing on expenditures (over or less in comparison to the budget plan) and the local contribution in cash, labor and kind...

#### 4. Budget summary

No.	Project activities	Total (Euro)	2019	2020	2021	2022
<b>1.</b>	<b>Investment</b>	<b>74.125,00</b>	<b>22.101,00</b>	<b>37.395,00</b>	<b>10.475,00</b>	<b>4.154,00</b>
1.1.	Equipment	1.423,00	1.423,00	0,00	0,00	0,00
1.2.	Construction of 4 community houses + sub projects	72.702,00	20.678,00	37.395,00	10.475,00	4.154,00
<b>2.</b>	<b>Project activities</b>	<b>51.594,00</b>	<b>7.149,00</b>	<b>16.937,00</b>	<b>15.877,00</b>	<b>11.631,00</b>
2.1.	Workshops to introduce projects (Province and village level + Community Profiling)	3.027,00	3.027,00	0,00	0,00	0,00
2.2.	Training for 40 key member	7.626,00	623,00	4.493,00	2.510,00	0,00
2.3.	Planing meeting for construction design of community houses	1.152,00	864,00	288,00	0,00	0,00
2.4.	4 approval meetings +8 village meetings on sub-project evaluation	6.646,00	0,00	869,00	1.823,00	954,00
2.5.	8 Thematic meetings village-government	2.754,00	0,00	689,00	689,00	1.376,00
2.6.	8 Dialogue meetings village-government	2.400,00	0,00	0,00	1.200,00	1.200,00
2.7.	M&E activities + project review meetings + Honorarium photographer	20.618,00	2.054,00	7.141,00	6.198,00	5.225,00
2.8.	Administration	10.371,00	581,00	3.457,00	3.457,00	2.876,00
<b>3.</b>	<b>Personnel</b>	<b>41.207,00</b>	<b>4.226,00</b>	<b>13.736,00</b>	<b>13.736,00</b>	<b>9.509,00</b>
<b>Total (Euro)</b>		<b>166.926,00</b>	<b>33.476,00</b>	<b>68.068,00</b>	<b>40.088,00</b>	<b>25.294,00</b>