



## TRUNG TÂM HỖ TRỢ PHÁT TRIỂN VÌ PHỤ NỮ VÀ TRẺ EM

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Address: Room 414, My Dinh Plaza,  
138 Tran Binh, My Dinh 2 Ward,  
Nam Tu Liem District, Ha Noi

*Hanoi, 04 August 2020*

### Invitation Letter to Audit Company

Dear Sir/ Madam: .....

Audit Company: .....

The Project “**Development through participation and ownership**” (Project number: N-VNM-2020-0151) financed by Bread for the World (BfdW) and managed/coordinated by DWC is planned for three years duration (01/07/2020 to 30/06/2023). The project is carried out in 3 communes (Coc Dan, Thuong An and Duc Van) of Ngan Son district, Bac Kan province.

DWC is inviting qualified audit companies to submit the audit proposal for the three years of the project implementation from **01/07/2020 to 30/06/2023**.

The audit proposal should include the **company’s registration**, the **technical proposal** (includes at least the list of audit services to ODA projects, methodology, strategy, audit team, etc.) and the **financial proposal**.

Proposed time for the audit:

<b>Audit time</b>	<b>Period (From... to...)</b>
February 2021	01/07/2020 - 31/12/2020
August 2021	01/01/2021 - 30/06/2021
February 2022	01/07/2021 - 31/12/2021
August 2022	01/01/2022 - 30/06/2022
February 2023	01/07/2022 - 31/12/2022
August 2023	01/01/2023 - 30/06/2023

The audit must be carried out within the project environment:

- Administrative office - DWC in Hanoi, and
- Local sites (if necessary).

Attached file to this invitation letter included:

1. Term of Reference for the Local Audit.

The audit proposal should be submitted (in English) to Mrs. Bui Thi Kim - DWC Director ([dwc.buithikim@gmail.com](mailto:dwc.buithikim@gmail.com)) and CC to the Mrs. Nguyen Thi Thanh Xuan – Project Accountant ([xuannguyen.dwc@gmail.com](mailto:xuannguyen.dwc@gmail.com)).

**Interested Audit Company should send the audit proposal no later than 10 August 2020.**

**Bui Thi Kim – DWC director**